

**AGENDA**  
**REGULAR MEETING**  
**AGOURA HILLS CITY COUNCIL**  
Civic Center – Council Chambers  
30001 Ladyface Court, Agoura Hills, California 91301  
**Wednesday, April 23, 2025**  
**6:00 p.m.**

*Please silence all cell phones and other electronic devices during the meeting.*

**ATTEND OR WATCH THE MEETING**

*For in-person attendance, Council Chamber doors will open to the public at 5:30 p.m. To watch the live stream or archive of this meeting on YouTube, enter “Agoura Hills City Council” and click on the date of the meeting. To watch the live stream or archive of this meeting on the City’s website, go to [agourahillscity.org](http://agourahillscity.org) and click on the “Watch Meetings Online” button.*

**PUBLIC PARTICIPATION (PUBLIC COMMENT)**

**Option A: To provide public comments in-person in the Council Chambers**

*Members of the public have an opportunity to attend the meeting in-person in the Council Chambers and speak or submit a written comment on any item listed on the Agenda. If you wish to speak, complete a Speaker’s Card for each item and submit to the City Clerk prior to the public comment portion of the item. Public testimony is limited to three (3) minutes per speaker; a speaker’s time may not be transferred to another speaker. Written public comments submitted at the meeting are not read aloud by the City Clerk.*

**Option B: To submit written public comments prior to the meeting**

*Members of the public have an opportunity to submit written correspondence on any item listed on the Agenda. To ensure the City Council has the opportunity to review and/or consider information prior to the meeting, please identify the Agenda item number or topic in the email subject line and **submit written public comments to: [comments@agourahillscity.org](mailto:comments@agourahillscity.org) on or before 4:00 p.m. on the meeting date.** Public comments are not read into the record by the City Clerk. Please note: any public comments received after the deadline may not be considered as part of the City Council’s deliberations nor entered into the official record. However, members of the public may participate by attending the meeting to submit or make their comments in-person.*

**CALL TO ORDER**

**LAND ACKNOWLEDGMENT**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor Penny Sylvester  
Mayor Pro Tem Jeremy Wolf  
Councilmember Kate Anderson  
Councilmember Chris Anstead  
Councilmember Deborah Klein Lopez

**REPORT OF CLOSED SESSION**

## **APPROVAL OF AGENDA**

### **PRESENTATIONS**

Business of the Month – Presentation to Agoura Vacuums/The Traveling Mop Shop  
Presentation from California Association of Public Information Officials (CAPIO)  
Proclamation Recognizing Arbor Day

### **INTERGOVERNMENTAL, SPECIAL PURPOSE COMMITTEE, & DEPARTMENTAL REPORTS**

Las Virgenes/Malibu Council of Governments Update  
Santa Monica Mountains Conservancy Advisory Committee Update  
(*City Council and Staff*)

### **PUBLIC COMMENTS**

*(This section is reserved for persons wishing to address items not listed on the Agenda that are under the subject matter jurisdiction of the City Council. **Please refer to “Public Participation” above for full details on how to speak or submit written public comments under this category.**)*

### **CONSENT CALENDAR**

*(Items on the Consent Calendar may be approved by a single motion and vote. Unless pulled by the City Council, there will be no separate discussion of these items. This section is reserved for persons wishing to address items on the Consent Calendar. **Please refer to “Public Participation” above for full details on how to speak or submit written public comments under this category.**)*

1. Approve Minutes of the City Council Regular Meeting of April 9, 2025

STAFF REFERENCE: CITY CLERK RODRIGUES

2. Approve Demand Warrant Register No. 931

STAFF REFERENCE: DIRECTOR OF FINANCE IBAÑEZ

3. Approve Treasurer’s Report for January 2025

STAFF REFERENCE: DIRECTOR OF FINANCE IBAÑEZ

4. Approve Treasurer’s Report for February 2025

STAFF REFERENCE: DIRECTOR OF FINANCE IBAÑEZ

5. Approve Notice of Completion for the Chumash Park Restroom Rehabilitation Project; NIB #24-04

STAFF REFERENCES: ADMINISTRATIVE ANALYST TREICHLER  
DIRECTOR OF PUBLIC WORKS/CITY ENGINEER YAMBAO

## **CONSENT CALENDAR, continued -**

6. Approve Additional Contingency Funding for the Chumash Park ADA Path of Travel Improvements Project; NIB #24-01B, Community Development Block Grant Project No. 602577-22

STAFF REFERENCES: ADMINISTRATIVE ANALYST TREICHLER  
DIRECTOR OF PUBLIC WORKS/CITY ENGINEER YAMBAO

7. Adopt **Resolution No. 25-2099**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, DECLARING AN EMERGENCY CONDITION AND DECLARING THAT THE PUBLIC INTEREST AND NECESSITY REQUIRES EMERGENCY ROOF REPAIR TO BE PERFORMED AT THE AGOURA HILLS CIVIC CENTER WITHOUT COMPETITIVE BIDDING PURSUANT TO PUBLIC CONTRACT CODE SECTIONS 20168 AND 22050 AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY CONTRACTS AND DOCUMENTS FOR THE EMERGENCY ROOF REPAIR

STAFF REFERENCE: DEPUTY CITY MANAGER CELAYA

## **DISCUSSION / ACTION**

*(This section is reserved for persons wishing to address items listed under Discussion / Action. Please refer to "Public Participation" above for full details on how to submit written public comments or speak under this category.)*

8. Discussion of City Gateway Entry Monument Details for the Kanan Road/Agoura Road Ultimate Intersection Improvements Project

STAFF REFERENCE: DIRECTOR OF PUBLIC WORKS/CITY ENGINEER YAMBAO

## **CITY COUNCIL, STAFF COMMENTS**

## **ADJOURNMENT**

The next Regular City Council Meeting will be held at 6:00 p.m., on Wednesday, May 14, 2025, in the Council Chambers of the Civic Center. The Civic Center is located at 30001 Ladyface Court, Agoura Hills, California.

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City Council meeting or other services offered by the City of Agoura Hills, please contact the City Clerk's Office at (818) 597-7300. Notification at least 48 hours prior to the meeting or time when services are needed will assist City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting.*

*Copies of staff reports or other written documentation, relating to each item of business described in this Agenda, are posted to the City's website at [agourahillscity.org](http://agourahillscity.org) and are on file in the office of City Clerk Kimberly M. Rodrigues, Agoura Hills City Hall, 30001 Ladyface Court, Agoura Hills, California, 91301.*

*The telecast of the Wednesday, April 23, 2025, Regular City Council Meeting will be shown on Channel 10 for Time Warner Cable subscribers, Channel 3 for Charter subscribers, and Channel 99 for AT&T U-Verse subscribers, at a later date, and run daily until the next regularly scheduled City Council meeting. The broadcast schedule is as follows: M-10a m; T-3pm; W-10am; Th-7pm; F-10am; S-3pm; and Su-7pm.*

**MINUTES**  
**REGULAR MEETING**  
**AGOURA HILLS CITY COUNCIL**  
Civic Center – Council Chambers  
30001 Ladyface Court, Agoura Hills, California 91301  
**Wednesday, April 9, 2025**  
**6:00 p.m.**

The City Council meeting was called to order at 6:00 p.m. by Mayor Sylvester.

Mayor Sylvester announced the Land Acknowledgement.

The Pledge of Allegiance was led by Girl Scout Troop 66.

Present were: Mayor Penny Sylvester, Mayor Pro Tem Jeremy Wolf, Councilmember Kate Anderson, Councilmember Chris Anstead, and Councilmember Deborah Klein Lopez.

Also Present were: City Manager Nathan Hamburger, City Attorney Candice K. Lee, Assistant City Manager Ramiro Adeva, Deputy City Manager Louis Celaya, Executive Assistant Michele Hubbs, Community Development Director Denice Thomas, Principal Planner Robby Nesovic, Director of Public Works/City Engineer Charmaine Yambao, Director of Finance Diego Ibañez, Finance Manager Brenda Cho, Director of Community Services Amy Brink, and City Clerk Kimberly M. Rodrigues.

**REPORT OF CLOSED SESSION**

No Closed Session was held.

**APPROVAL OF AGENDA**

ACTION: Councilmember Anstead moved to approve the Agenda, as presented. Councilmember Klein Lopez seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Sylvester, Mayor Pro Tem Wolf, Councilmember Anderson, Councilmember Anstead, and Councilmember Klein Lopez.

NOES: None.

ABSTAIN: None.

ABSENT: None.

## **PRESENTATIONS**

There were no presentations.

## **INTERGOVERNMENTAL, SPECIAL PURPOSE COMMITTEE, & DEPARTMENTAL REPORTS**

Library Manager Nina Hull provided an Agoura Hills Library Quarterly Update.

Councilmember Klein Lopez provided a Clean Power Alliance (CPA) update.

Mayor Sylvester provided an update from the Federal Emergency Management Agency (FEMA), announced she would join representatives from neighboring cities tomorrow to meet with a Southern California Air Quality Management District representative for a landfill tour, and reported attending a meeting hosted by Mayor Karen Bass regarding FIFA (International Federation of Association Football) World Cup 2026 and the Los Angeles 2028 Olympics.

## **PUBLIC COMMENTS**

The following person(s) spoke:

Christina Lewis, Agoura Hills

## **CONSENT CALENDAR**

*Following distribution of the Agenda Packet, and prior to the City Council Meeting, written correspondence was received for Item No. 5 from the following person(s), forwarded to the City Council, and made available for public review:*

*Pat McGregor, Old Agoura  
Mary Wiesbrock, Agoura Hills, representing Save Open Space  
Carleen and Nino DeFranco*

The following person(s) spoke on Item No. 5:

Carolyn Trocino, Agoura Hills, representing Poison Free Agoura  
Sherry Ferber, Agoura Hills, representing Poison Free Agoura

Mayor Pro Tem Wolf requested Item No. 5 be pulled for discussion.

ACTION: Following discussion, Mayor Pro Tem Wolf moved to approve Consent Calendar Item No. 5, as presented. Councilmember Anderson seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Sylvester, Mayor Pro Tem Wolf, Councilmember Anderson, Councilmember Anstead, and Councilmember Klein Lopez.

NOES: None.

ABSTAIN: None.

ABSENT: None.

5. Adopt **Resolution No. 25-2097**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, OPPOSING THE SALE, PURCHASE AND USE OF RODENTICIDES AND GLUE TRAPS IN THE CITY OF AGOURA HILLS

ACTION: Following discussion, Councilmember Klein Lopez moved to approve Consent Calendar Item Nos. 1-4, as presented. Councilmember Anstead seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Sylvester, Mayor Pro Tem Wolf, Councilmember Anderson, Councilmember Anstead, and Councilmember Klein Lopez.

NOES: None.

ABSTAIN: None.

ABSENT: None.

1. Approve Minutes of the City Council Regular Meeting of March 26, 2025
2. Approve Demand Warrant Register No. 930
3. Approve Agreements for Contractor Services, with Brennan Fire & Security, Inc., for: 1) the Installation of a New Fire Alarm System, and 2) Monitoring and Inspection Services
4. Approve Agreement for Contractor Services, with Envicom Corporation, for Biological and Cultural Resource Compliance Services for the Agoura Hills Recreation and Event Center Trail Project
5. **CONSENT CALENDAR ITEM – PULLED FOR DISCUSSION**

### **PUBLIC HEARING**

6. Conduct a Public Hearing and Adopt **Resolution No. 25-2098**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ADDING THE MORRISON PARK REHABILITATION PROJECT TO THE CURRENT FISCAL YEAR 2024-25 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS

Mayor Sylvester opened the Public Hearing at 6:32 p.m.

Following presentation of the staff report, and there being no questions of staff, Mayor Sylvester opened the floor for public comments.

There being no public comments or questions, Mayor Sylvester closed the Public Hearing at 6:35 p.m.

Following deliberations, Mayor Sylvester called for a motion and second to approve the staff recommendation to adopt **Resolution No. 25-2098**.

ACTION: Councilmember Anderson moved to approve the staff recommendation. Councilmember Klein Lopez seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Sylvester, Mayor Pro Tem Wolf, Councilmember Anderson, Councilmember Anstead, and Councilmember Klein Lopez.

NOES: None.

ABSTAIN: None.

ABSENT: None.

## **DISCUSSION / ACTION**

### **7. Discussion Regarding the Los Angeles County Sheriff's Department Staffing Levels and Proposed Letter to Los Angeles County Supervisor Horvath**

Following presentation of the staff report, and a question-and-answer period of staff, Mayor Sylvester opened the floor for public comments.

There were no public comments.

Following deliberations, Mayor Sylvester called for a motion and second to approve the staff recommendation to authorize the Mayor to sign the letter of support to Los Angeles County Supervisor Horvath on behalf of the City.

Councilmember Anderson stated: *"because of my position in the County, I am going to choose to abstain from this (item)."*

ACTION: Mayor Pro Tem Wolf moved to approve the staff recommendation. Councilmember Klein Lopez seconded. The motion carried 4-0, by the following roll call vote:

AYES: Mayor Sylvester, Mayor Pro Tem Wolf, Councilmember Anstead, and Councilmember Klein Lopez.

NOES: None.  
ABSTAIN: Councilmember Anderson.  
ABSENT: None.

### **CITY COUNCIL, STAFF COMMENTS**

Director of Community Services Brink reported on the City's ribbon cutting ceremony for the new restrooms at Chumash Park, which took place earlier in the day, announced that the annual Student Art Show would open Thursday, and noted that the Breakfast with the Bunny event would be held on Saturday at Reyes Adobe Park.

Councilmember Anstead, Mayor Pro Tem Wolf, and Councilmember Klein Lopez shared their personal remarks about the ribbon cutting ceremony.

Councilmember Anderson spoke about the Breakfast with the Bunny event.

Mayor Sylvester reported meeting with a group of Cub Scouts at Morrison Park on Sunday and read a response from FEMA liaison, Mark McCalman, regarding the trucks involved in fire debris removal and contact information for the public to report any violations.

### **ADJOURNMENT**

At 6:55 p.m., Mayor Sylvester announced the next Regular City Council Meeting would be held at 6:00 p.m., on Wednesday, April 23, 2025, in the Council Chambers of the Civic Center and adjourned the meeting.

Kimberly M. Rodrigues, MPPA, MMC  
City Clerk

## **REPORT TO CITY COUNCIL**

**DATE:** April 23, 2025  
**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL  
**FROM:** NATHAN HAMBURGER, CITY MANAGER  
**BY:** DIEGO IBANEZ, DIRECTOR OF FINANCE  
**SUBJECT:** DEMAND WARRANT NO. 931

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Demand Warrant No. 931 is hereby submitted for your approval.

All items on the Demand Warrant are budgeted items; and all the items, when aggregated and annualized, are found to be within budget.

### **RECOMMENDATION**

It is recommended the City Council approve Demand Warrant No. 931.

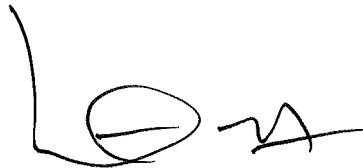
**April 23, 2025**

**DEMAND WARRANT REGISTER NO. NINE HUNDRED THIRTY-ONE**

Pursuant to Section 2508, of the Agoura Hills Municipal Code (AHMC), the demands are herein presented, having been duly audited, and are hereby allowed and approved for payment in the amount as shown for the designated payees and charged to the appropriate funds as indicated.

Pursuant to Section 37202 of the Government Code, I certify the above demands are accurate and funds are available for payment thereof.

I hereby certify Demand Warrant No. 931 is a full, true, and correct statement.

A handwritten signature in black ink, appearing to read 'N. Hamburger', is written above a horizontal line.

Nathan Hamburger, City Manager

<b>Date</b>	<b>Check</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
4/3/2025	117558	Advanced Chemical Technology	Water Treatment March 2025	340.00
4/3/2025	117559	Brightview Landscape Services	Landscape Maintenance January 2025	21,557.00
4/3/2025	117560	Bryco Plumbing	Plumbing	4,581.00
4/3/2025	117561	Crown Construction and Design Inc	Playground Painting	3,950.00
4/3/2025	117562	Danish Environment Janitorial Services	Janitorial Services March 2025	6,573.12
4/3/2025	117563	Delphine G. Herrera	Instructor Payment	805.25
4/3/2025	117564	Dish	Rec Center Cable Services April 2025	170.61
4/3/2025	117565	Dudek	Oak Tree Projects	6,764.50
4/3/2025	117566	Ella Trotman	Student Art Show - Mayor's Award	200.00
4/3/2025	117567	Gabriel M. Graham	COG Services - March 2025	7,733.00
4/3/2025	117568	Global Custom Security, Inc.	Quarterly Monitoring Fees	127.50
4/3/2025	117569	GSG Protective Services	Event Security 3/10/25 - 3/16/25	1,605.00
4/3/2025	117570	Human Artwork BJJ LLC	Instructor Payment	175.00
4/3/2025	117571	Jeff Wachtel	CERT Meeting Reimbursement	113.71
4/3/2025	117572	Jessica Flores	COG Services - March 2025	2,000.00
4/3/2025	117573	Johnson Controls	Service - Alarm and Access Control Monitoring	686.00
4/3/2025	117574	Juliane Mangold	Student Art Show - CAC Excellence in Art Award	200.00
4/3/2025	117575	Lance, Soll & Lunghard, LLP	2024 Single Audit	448.00
4/3/2025	117576	Lifeloc Technologies, Inc.	Alcohol Screening Devices	67.45
4/3/2025	117577	Los Angeles County Sheriff's	Sheriff Services January 2025	459,029.49
4/3/2025	117578	Mackay Communications	GSPS Subscription Fee February 2025	370.47
4/3/2025	117579	Matrix Consulting Group LTD	Comprehensive Fee Study - December 2024	600.00
4/3/2025	117580	Michael Galvin	Damage Deposit Refund	200.00
4/3/2025	117581	Michael Lang Design	Design Community Concert Ad	75.00
4/3/2025	117582	Mutt Mitt	Supplies	15,552.50
4/3/2025	117583	Prudential Overall Supplies	Rec Center Mats	165.93
4/3/2025	117584	Rincon Consultants	Preservation Ordinance	712.50
4/3/2025	117585	RMG Communications	Next Gen Podcast	6,271.50
4/3/2025	117586	Ronald F. Troncatty	Monthly Services - March 2025	1,825.00
4/3/2025	117587	Super Soccer Stars (CA)	Instructor Payment	1,803.20
4/3/2025	117588	SecuriTech	Alarm Monitoring 4/01/25 - 7/01/25	150.00
4/3/2025	117589	Senior Concerns	Senior Advocate Program - March 2025	833.00
4/3/2025	117590	Smith Pipe & Supply Inc.	Supplies Chumash Park	638.77
4/3/2025	117591	Solid Waste Solutions, Inc.	Hauler and Franchise Permits	1,541.75
4/3/2025	117592	Soo Lim Jeong	Security Deposit Refund	1,000.00
4/3/2025	117593	Southern California Edison	Utilities 2/20/25 - 3/20/25	5,365.93
4/3/2025	117594	Staples	Toner	268.30
4/3/2025	117595	Terry Dipple	COG Services - March 2025	16,557.90
4/3/2025	117596	T-Mobile USA Inc.	Monthly Services 2/21/25 - 3/20/25	31.15
4/3/2025	117597	TPX Communications	Monthly Communication 3/23/25 - 4/22/25	829.06
4/3/2025	117598	Turbodata	Administration Citation Processing - March 2025	200.00
4/3/2025	117599	Vivian Rescalvo	COG Services - March 2025	12,752.45
4/3/2025	117600	Wageworks	Healthcare Benefit March 2025	204.00
4/3/2025	117601	West Coast Air Conditioning	Preventative Maintenance	1,789.55
4/3/2025	117602	West Coast Arborists, Inc	City Tree Maintenance 3/01/25 - 3/15/25	546.40
4/10/2025	117603	Brightview Landscape Services	Landscape Maintenance March 2025	21,557.00
4/10/2025	117604	Cal State Site Services	Equipment Rental - Chumash Park Restroom	1,165.20
4/10/2025	117605	CoStar Realty Information, Inc.	CoStar Suite April 2025	497.50
4/10/2025	117606	Country Casual Teak	Benches	7,251.13
4/10/2025	117607	Crown Construction and Design Inc	Paint Trash Cans	200.00

## Demand Register 931

4/10/2025	117608	Direct Tv	Cable Services - April 2025	53.49
4/10/2025	117609	Executive Facilities Services, Inc	Janitorial Services April 2025	2,608.35
4/10/2025	117610	Gha Technologies Inc.	IT Supplies	1,283.34
4/10/2025	117611	GSG Protective Services	City Hall Security 3/24/25 - 3/30/25	345.00
4/10/2025	117612	Johnson Controls	Service Call Sprinklers	1,040.96
4/10/2025	117613	Accu-prints	Fingerprinting March 2025	70.00
4/10/2025	117614	Michael Lang Design	Summer 2025 Activity Guide	11,485.00
4/10/2025	117615	National Utility Locators LLC	Contract Locating March 2025	1,700.00
4/10/2025	117616	Pegasus Studios	Broadcasting Services March 2025	1,205.00
4/10/2025	117617	Ricoh USA, Inc	Copier Usage City Hall March 2025	296.10
4/10/2025	117618	Lanspeed	Monthly Services - April 2025	12,524.90
4/10/2025	117619	SCA of CA LLC	Street Sweeping March 2025	13,619.83
4/10/2025	117620	Signature Signs	Sign - Chumash Park	845.00
4/10/2025	117621	Smith Pipe & Supply Inc.	Supplies Citywide	1,376.94
4/10/2025	117622	Solid Waste Solutions, Inc.	Film Permits March 2025	634.50
4/10/2025	117623	Southern California Edison	Utilities 3/01/25 - 3/31/25	1,730.62
4/10/2025	117624	St. John Wallace Brennan & Folan LLP	Investigation	18,700.00
4/10/2025	117625	Staples	Copy Paper	86.48
4/10/2025	117626	Townsend Public Affairs, Inc.	Consulting Services March 2025	5,000.00
4/10/2025	117627	TPX Communications	Monthly Communication 2/23/25 - 3/22/25	783.05
4/10/2025	117628	Underground Service Alert	AGRH New Ticket Charges	55.15
4/10/2025	117629	Vertical Elevators Solutions Inc	Maintenance April 2025	155.00
			<b>Total</b>	<b>693,680.53</b>
4/4/2025	Payroll	PPD 3/22/25-4/04/25	PPD 3/22/25-4/04/25	259,739.61
			<b>Wire &amp; EFT Total:</b>	<b>259,739.61</b>
			<b>Grand Total</b>	<b>953,420.14</b>

**Demand Register No. 931**

**PASSED, APPROVED, AND ADOPTED** this 23<sup>rd</sup> day of April 2025, by the following vote to wit:

AYES:        (☐)  
NOES:        (☐)  
ABSTAIN:    (☐)  
ABSENT:     (☐)

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Penny Sylvester, Mayor

ATTEST:

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Kimberly M. Rodrigues, City Clerk



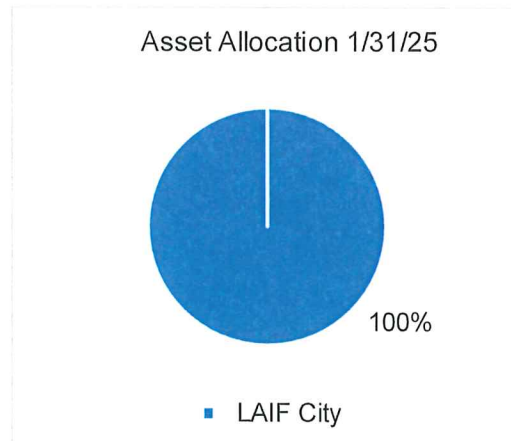
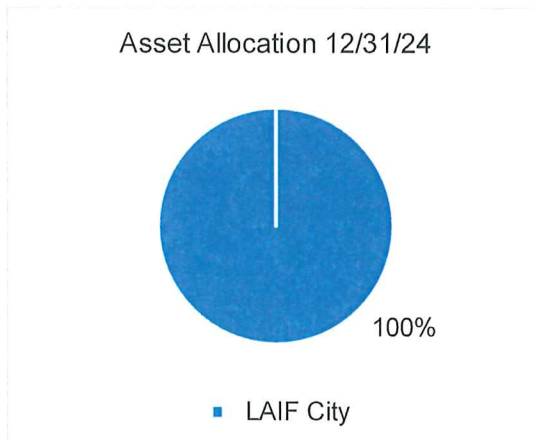
*"Gateway to the Santa Monica Mountains National Recreation Area"*

## Treasurer's Report January 2025

Asset Category	Policy Maximum	Market Value	Par Value	% Portfolio	Yield	Days to Maturity
<b>Cash and Cash Equivalents</b>						
Pooled Cash	n/a	\$ 1,000,000.00	\$ 1,000,000.00	n/a	n/a	n/a
Pooled Cash - Sweep	n/a	\$ 2,711,909.22	\$ 2,711,909.22	n/a	4.26%	1
Petty Cash	n/a	\$ 800.00	\$ 800.00	n/a	n/a	n/a
Flexible Spending Acct	n/a	\$ 46,622.27	\$ 46,622.27	n/a	n/a	n/a
Bond Accounts	n/a	\$ 11,040,441.55	\$ 11,040,441.55	n/a	n/a	n/a
Successor Agency Cash Deposits	n/a	\$ 717,373.18	\$ 717,373.18	n/a	n/a	n/a
Successor Agency Bond Accounts	n/a	\$ 320,934.97	\$ 320,934.97	n/a	n/a	n/a
<b>Investments</b>						
LAIF City	75 Million	\$ 21,908,441.87	\$ 21,908,441.87	100%	4.37%	1
LAIF Successor Agency	75 Million	\$ 12,812.97	\$ 12,812.97	100%	4.37%	1

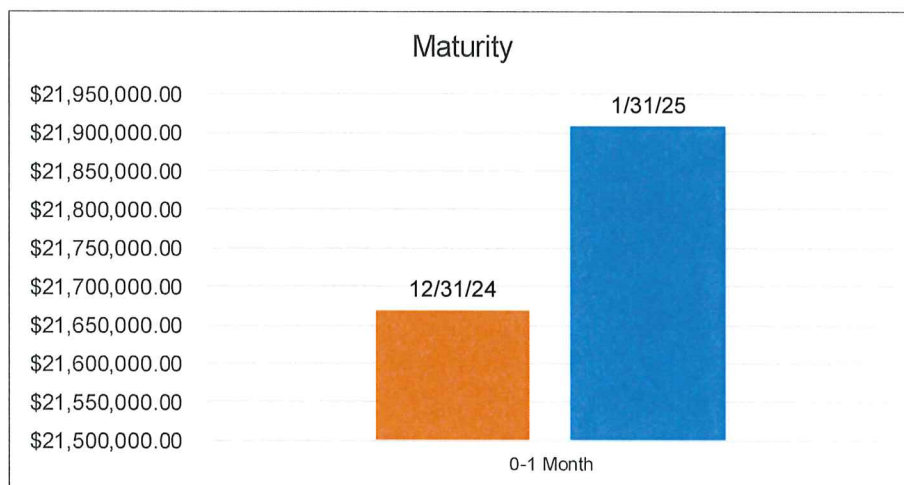
## PORTFOLIO ASSET ALLOCATION

Asset Category	Market Value 12/31/2024	% of Portfolio 12/31/2024	Market Value 1/31/2025	% of Portfolio 1/31/2025
LAIF City	\$ 21,669,202.63	100%	\$ 21,908,441.87	100%

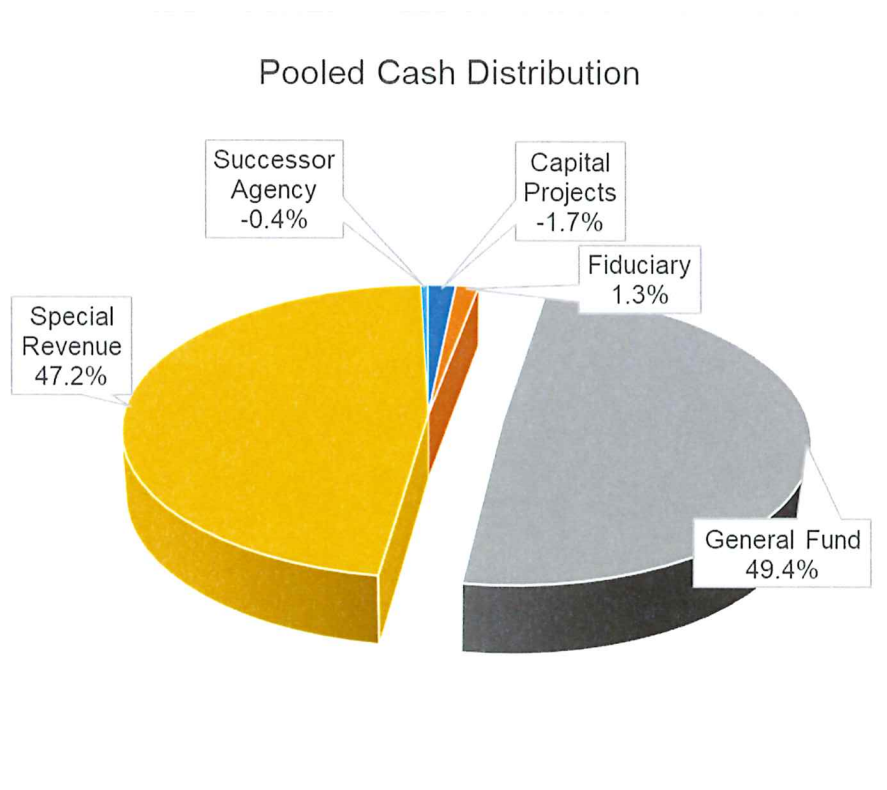


## PORTFOLIO MATURITY

Maturity Range	Market Value 12/31/2024	% of Portfolio 12/31/2024	Market Value 1/31/2025	% of Portfolio 1/31/2025
0-1 Month	\$ 21,669,202.63	100%	\$ 21,908,441.87	100%



## POOLED CASH DISTRIBUTION



## INVESTMENT POLICY COMPLIANCE

I certify that the City's Investment Portfolio is in full compliance with the City's Investment Policy and California Government Code Section 53601, and I believe the Investment Pool contains sufficient cash flow from liquid and maturing securities, bank deposits, and income to meet the City's expenditure requirement for the next six months.



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Nathan Hamburger, City Manager  
APRIL 14, 2025



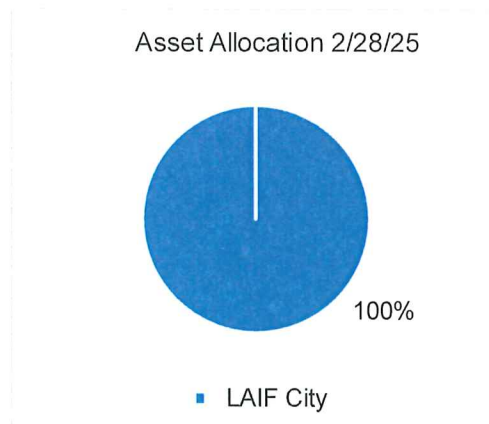
*"Gateway to the Santa Monica Mountains National Recreation Area"*

### Treasurer's Report February 2025

Asset Category	Policy Maximum	Market Value	Par Value	% Portfolio	Yield	Days to Maturity
<b>Cash and Cash Equivalents</b>						
Pooled Cash	n/a	\$ 1,023,653.00	\$ 1,023,653.00	n/a	n/a	n/a
Pooled Cash - Sweep	n/a	\$ 1,512,297.25	\$ 1,512,297.25	n/a	4.23%	1
Petty Cash	n/a	\$ 800.00	\$ 800.00	n/a	n/a	n/a
Flexible Spending Acct	n/a	\$ 40,129.11	\$ 40,129.11	n/a	n/a	n/a
Bond Accounts	n/a	\$ 11,063,384.97	\$ 11,063,384.97	n/a	n/a	n/a
Successor Agency Cash Deposits	n/a	\$ 717,373.18	\$ 717,373.18	n/a	n/a	n/a
Successor Agency Bond Accounts	n/a	\$ 320,936.33	\$ 320,936.33	n/a	n/a	n/a
<b>Investments</b>						
LAIF City	75 Million	\$ 22,908,441.87	\$ 22,908,441.87	100%	4.33%	1
LAIF Successor Agency	75 Million	\$ 12,812.97	\$ 12,812.97	100%	4.33%	1

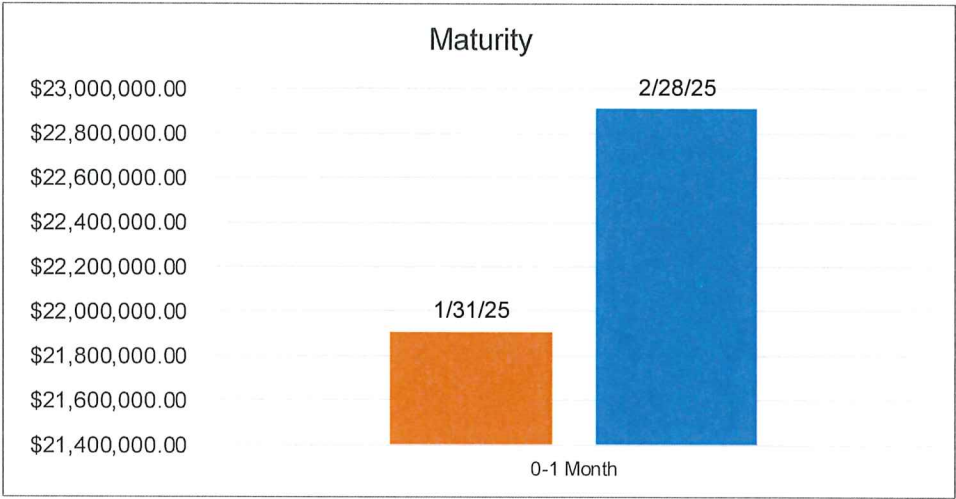
### PORTFOLIO ASSET ALLOCATION

Asset Category	Market Value 1/31/2025	% of Portfolio 1/31/2025	Market Value 2/28/2025	% of Portfolio 2/28/2025
LAIF City	\$ 21,908,441.87	100%	\$ 22,908,441.87	100%

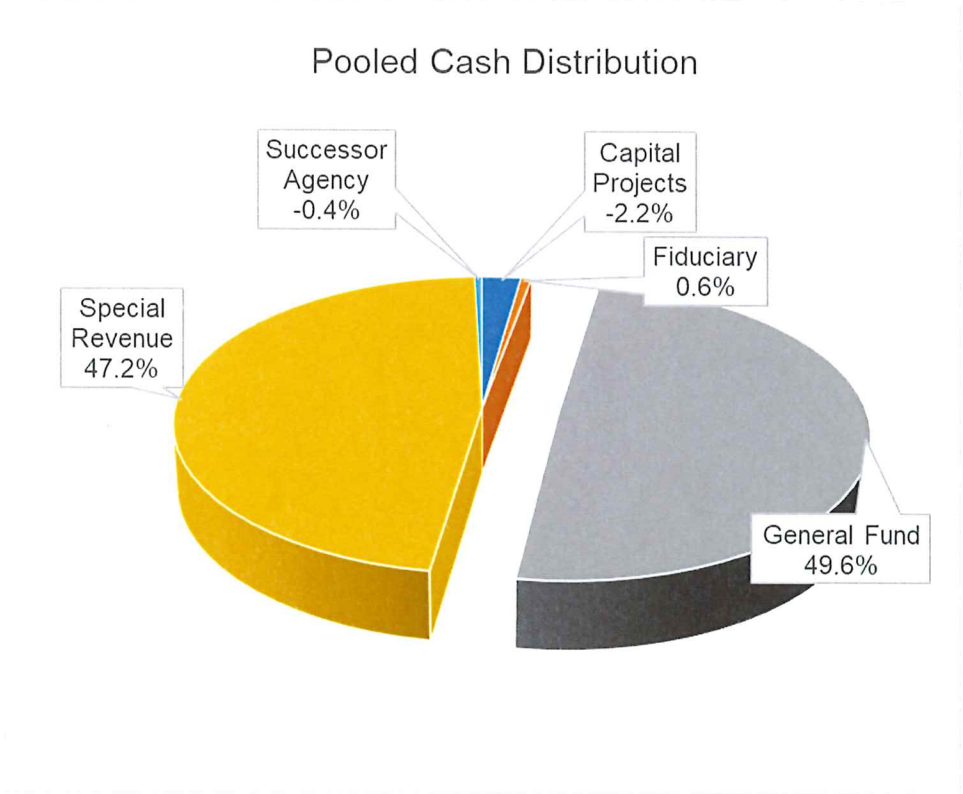


PORTFOLIO MATURITY

Maturity Range	Market Value		% of Portfolio		Market Value		% of Portfolio	
		1/31/2025		1/31/2025		2/28/2025		2/28/2025
0-1 Month	\$	21,908,441.87		100%	\$	22,908,441.87		100%



POOLED CASH DISTRIBUTION



## INVESTMENT POLICY COMPLIANCE

I certify that the City's Investment Portfolio is in full compliance with the City's Investment Policy and California Government Code Section 53601, and I believe the Investment Pool contains sufficient cash flow from liquid and maturing securities, bank deposits, and income to meet the City's expenditure requirement for the next six months.



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Nathan Hamburger, City Manager  
APRIL 14, 2025

## **REPORT TO CITY COUNCIL**

**DATE: APRIL 23, 2025**

**TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

**FROM: NATHAN HAMBURGER, CITY MANAGER**

**BY: JOHN TREICHLER, ADMINISTRATIVE ANALYST  
CHARMAINE YAMBAO, DIRECTOR OF PUBLIC WORKS/CITY ENGINEER**

**SUBJECT: NOTICE OF COMPLETION FOR THE CHUMASH PARK RESTROOM  
REHABILITATION PROJECT; NIB #24-04**

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The purpose of this report is to approve and accept the Chumash Park Restroom Rehabilitation Project; NIB #24-04 (Project) as complete, which was awarded to Cinbad Industry, Inc. (Cinbad).

The overall Project consisted of a construction portion, including the preparation of the site for the delivery and installation of the new prefabricated restroom and an ADA portion for the path of travel to the new restroom and playground areas.

The scope of work for the construction portion was provided by Cinbad and consisted of mobilization/demobilization, grading, demolition, and removal of existing restroom building and hazardous waste, installation of new utilities, preparation of building pad, and coordinating the installation of a new prefabricated restroom with Public Restroom Company.

On August 28, 2024, the City Council authorized staff to go out to bid for the construction portion of the Project. The City advertised the request for 'Notice Inviting Bids' for the Project in the Acorn Newspaper on September 6, and September 13, 2024

At the October 9, 2024, City Council meeting, the contract was awarded to Cinbad for \$147,250, including an additional amount of \$14,735 for project contingencies from the City's Capital Projects Fund (011). A small amount of contingency funds was used due to some unforeseen issues that required change orders for the Project to be completed.

There were two (2) Change Orders for the Project. Change Order #1 and #2 consisted of the rental of additional equipment for the removal and hauling away of extra concrete. These change orders were necessary because once the demolition of the existing restroom structure was removed, the foundation size was unknown. The concrete foundation ended up being 4ft. deep and measured 40ft. x 55ft.

The final cost for this portion of the Project is as indicated on the table below.

Original Contract Amount	\$147,250.00
Change Orders	\$4,552.43
Total Revised Contract	\$151,802.43
Total Budget	161,985.00

Cinbad completed the construction and the Project was completed on time, within the allocated budget, and performed to the satisfaction of staff. The Project is expected to serve the community well for many years to come.

### **FISCAL IMPACT**

Funds for this Project were budgeted in account # 011-4620-6103.00 in the amount of \$385,500. The Project has been completed within the approved budget. There is no fiscal impact associated with filing a Notice of Completion.

### **RECOMMENDATION**

Staff respectfully recommend the City Council:

1. Approve, and accept as complete, the work of Cinbad Industry, Inc. for the Chumash Park Restroom Rehabilitation Project; NIB #24-04; and
2. Authorize the Director of Public Works to sign the Notice of Completion for the Project and authorize the City Clerk to forward the Notice of Completion to the County Recorder for recordation.
3. Authorize the Public Works Director/City Engineer to release the retention amount 35 days after the Notice of Completion is recorded.

Attachment: Notice of Completion

RECORDING REQUESTED BY  
AND WHEN RECORDED MAIL TO:

NAME: CITY OF AGOURA HILLS  
STREET ADDRESS: 30001 Ladyface Court  
CITY, STATE, ZIP: Agoura Hills, CA 91301

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for Complete requirements.) Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is City of Agoura Hills
3. The full address of the owner is 30001 Ladyface Court, Agoura Hills, CA 91301
4. The nature of the interest or estate of the owner is: In fee.

(IF OTHER THAN FEE, STRIKE "IN FEE" AND INSERT, FOR EXAMPLE, "PURCHASER UNDER CONTRACT OF PURCHASE" OR "LESSEE")

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES

ADDRESSES

6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

NAMES

ADDRESSES

7. A work of improvement on the property hereinafter described was completed on APRIL 1, 2025 The work done was:  
CHUMASH PARK RESTROOM REHABILITATION PROJECT NIB # 24-04

8. The name of the contractor, if any, for such work of improvement was CINBAD INDUSTRY, INC.

October 9, 2024

(IF NO CONTRACTOR FOR WORK OF IMPROVEMENT AS A WHOLE, INSERT "NONE")

(DATE OF CONTRACT)

9. The property on which said work of improvement was completed is in the City of AGOURA HILLS, COUNTY OF LOS ANGELES AS DESCRIBED AS FOLLOWS:  
CHUMASH PARK

10. The street address of said property is 5550 MEDEA VALLEY DRIVE, AGOURA HILLS, CA 91301

(IF NO STREET ADDRESS HAS BEEN OFFICIALLY ASSIGNED, INSERT "NONE")

Dated: April 23, 2025

Kimberly M. Rodrigues, MMC, City Clerk, City of Agoura Hills (SIGNATURE OF OWNER OR CORPORATE OFFICER OF OWNER NAMED IN PARAGRAPH 2 OR HIS AGENT)

**VERIFICATION**

I, the undersigned, say: I am the Public Works Director/City Engineer, the declarant of the foregoing notice of completion;  
(PRESIDENT OF, "MANAGER OF, "PARTNER OF, "OWNER OF, ETC.)

I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on April 23, 2025 at Agoura Hills, County of Los Angeles, California  
(Date) (City, County, & State)

Charmaine Yambao, P.E.

(Personal signature of the individual who is swearing that the contents of the Notice of Completion is true.)

## REPORT TO CITY COUNCIL

**DATE:** APRIL 23, 2025

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** NATHAN HAMBURGER, CITY MANAGER

**BY:** JOHN TREICHLER, ADMINISTRATIVE ANALYST  
CHARMAINE YAMBAO, DIRECTOR OF PUBLIC WORKS/CITY ENGINEER

**SUBJECT:** REQUEST TO APPROVE ADDITIONAL CONTINGENCY FUNDING FOR THE CHUMASH PARK ADA PATH OF TRAVEL IMPROVEMENTS PROJECT, NIB #24-01B, COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT NO. 602577-22

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At the City Council meeting on July 10, 2024, the City Council awarded a contract to CERCO Engineering (Contractor), in the amount of \$194,460 for the Chumash Park ADA Path of Travel Improvements Project; NIB #24-01B (Project). In addition, contingency funds in the amount of \$19,446 (10%) were authorized at that time for a total not-to-exceed contract limit amount of \$213,906.

The scope of work consisted of mobilization/demobilization, removal and hauling of existing playground sand, concrete, asphalt, dirt, roots, and grass as necessary to construct concrete sidewalks and American with Disabilities Act Standards for Accessible Design (ADA) curb ramps. In addition, the work included removing and replacing existing benches with ADA compliant benches and installing wood fiber mulch within the playground area.

On February 14, 2025, staff requested to meet with Kimley-Horn and Associates (KHA), engineering design consultant, at the Project site for the following concerns:

- a. elevation differences around one of the playgrounds areas.
- b. re-design of the ADA playground entrances to both play areas; and
- c. grading & elevations behind the newly installed prefabricated restroom facility.

These unanticipated site condition changes necessitated design modifications to meet ADA and playground safety compliance requirements.

Due to the design modifications and unanticipated site conditions, an additional scope of work was required for the Project, resulting in two (2) change orders for a total of \$36,350, which exceeded the authorized contingency limit by \$17,404. The total amount of CDBG funds appropriated for the Project is \$277,817. Although the Project is fully funded by

Community Development Block Grant (CDBG) Funds, City Council authorization of an additional \$17,404 is required for increased contingency funding for the Project.

At the time of the Field Observation report, the Project experienced inclement weather (rain) and with the addition of the Change Orders, added an additional nine days to the Project for the Project's completion. The City also had a definite deadline for completion as the Ribbon Cutting Ceremony and reopening of Chumash Park was scheduled for Wednesday April 9, 2025.

Upon receipt of the Change Orders, staff instructed the Contractor to proceed with the newly identified scope of work, as soon as weather permitted, to meet the scheduled reopening of the park.

### **FISCAL IMPACT**

As mentioned above, the approved contract amount including the 10% contingency totaled \$213,906, which is funded through the Community Development Block Grant Fund (CDBG) Account #250-4610-6007.00. The total allotment from CDBG for the Chumash Park ADA Path of Travel Improvements Project is \$277,817.

As such, there is no fiscal impact to the City's General Fund, as CDBG allotted \$277,817 towards this Project.

### **RECOMMENDATION**

Staff respectfully recommends the City Council authorize \$17,404 of additional contingency funds for the Chumash Park ADA Path of Travel Improvements Project NIB #24-01B, Community Development Block Grant No. 602577-22.

## **REPORT TO CITY COUNCIL**

**DATE: APRIL 23, 2025**

**TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

**FROM: NATHAN HAMBURGER, CITY MANAGER**

**BY: LOUIS CELAYA, DEPUTY CITY MANAGER**

**SUBJECT: RESOLUTION NO. 25-2099, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, DECLARING AN EMERGENCY CONDITION AND DECLARING THAT THE PUBLIC INTEREST AND NECESSITY REQUIRES EMERGENCY ROOF REPAIR TO BE PERFORMED AT THE AGOURA HILLS CIVIC CENTER WITHOUT COMPETITIVE BIDDING PURSUANT TO PUBLIC CONTRACT CODE SECTIONS 20168 AND 22050 AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY CONTRACTS AND DOCUMENTS FOR THE EMERGENCY ROOF REPAIR**

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As a result of the 2025 mid-February and early March rainstorms, the Civic Center roof experienced extensive leaks on the northwest side of the facility. The existing roof is the original material installed during the Civic Center's construction. The water intrusion from the rainstorm damaged the City Manager's Office area, including extensive damage to ceiling panels, insulation, drywall material, and carpet in the common hallway.

As the damage created conditions that impacted the health and safety of the workplace and impeded the use and access to certain work areas, it was deemed urgent that remediation efforts begin to stop further damage from occurring and return the workplace environment to normal working conditions. Remediation work included placement of temporary tarping on the roof to reduce the number of leaks entering the building, removal of ceiling tiles and insulation, and water removal from carpeting.

As a result, the City Manager's Office, in consultation with the City Manager, and the Director of Public Works/City Engineer, recommends the immediate repair of the Civic Center roof to safeguard life, health, and property by preventing further damage of the Civic Center building and return the workplace environment back to normal operations.

Pursuant to the Public Contracts Code Section 20168, contracts may be awarded without competitive bidding if the City Council makes a finding by a 4/5 vote that an emergency exists that requires the immediate expenditure of public money to safeguard life, health or property.

Public Contracts Code Section 1102 defines the term "emergency," as "a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential

public services.” City staff has determined that the mid-February and early March storm events led to excessive leaking thereby creating damage that impacted the health and safety of the workplace constitutes an “emergency” as defined by the Public Contracts Code.

Public Contracts Code Section 22050(a) also provides that in the case of an emergency, pursuant to a 4/5 vote of the City Council, the City may repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts. Before such an action, the City Council must make a finding that the emergency will not permit a delay resulting from a competitive solicitation for bids and that the action is necessary to respond to the emergency.

Public Contract Code Section 22050(b) also provides that the City Council, by a 4/5 vote, may delegate by resolution to the City Manager the authority to order any action required by the emergency and procure the related necessary equipment, services and supplies without giving notice of bids to let contracts.

Pursuant to Public Contract Code Section 22050(c), the City Council will review the emergency action at its next regularly scheduled meeting and at every regularly scheduled meeting thereafter until the project is complete, to determine, by a 4/5 vote, that there is a need to continue the action.

The City Council's adoption of Resolution No. 25-2099 for the Emergency Roof Repair at the Agoura Hills Civic Center includes the Public Contract Code findings necessary to allow the City Manager to immediately retain the services necessary to repair the Civic Center roof, pursuant to the Public Contracts Code Sections 20168 and 22050. City staff is prepared to immediately retain such necessary services without competitive bidding to repair the roof.

The tentative project schedule is outlined below with project completion expected in

- Interior Repairs (Replacement of ceiling tiles, ceiling framing and insulation, dry wall repairs, carpet cleaning) – Three weeks
- Roof Repairs – One Month

## **FISCAL IMPACT**

The deductible for this repair is \$10,000 according to the Memorandum of Understanding (MOU) Agreement that the City of Agoura Hills has with the California Joint Powers Insurance Authority (CJPIA); The MOU states in Section II, 3(a) of the CJPIA Memorandum of Coverage Property Program requiring the payment of the deductible to address “All Risk” repairs requires a \$10,000 deductible per occurrence.

This is an unplanned expense and it will be booked into account 010-4190-5437.

## **RECOMMENDATION**

Staff respectfully recommends the City Council Adopt Resolution No. 25-2099, A Resolution of the City Council of the City of Agoura Hills, California, Declaring an Emergency Condition and Declaring that the Public Interest and Necessity Requires Emergency Roof Repair to be Performed at the Agoura Hills Civic Center Without Competitive Bidding Pursuant to Public Contract Code Sections 20168 and 22050 and Authorizing the City Manager to Execute All Necessary Contracts and Documents for the Emergency Roof Repair.

Attachments: Resolution No. 25-2099  
CJPIA – Memorandum of Coverage Property Program (pg. 4)

## RESOLUTION NO. 25-2099

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, DECLARING AN EMERGENCY CONDITION AND DECLARING THAT THE PUBLIC INTEREST AND NECESSITY REQUIRES EMERGENCY ROOF REPAIR TO BE PERFORMED AT THE AGOURA HILLS CIVIC CENTER WITHOUT COMPETITIVE BIDDING PURSUANT TO PUBLIC CONTRACT CODE SECTIONS 20168 AND 22050 AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY CONTRACTS AND DOCUMENTS FOR THE EMERGENCY ROOF REPAIR**

The City Council of the City of Agoura Hills hereby finds, determines and orders as follows:

**Section 1.** The City of Agoura Hills has identified that the Agoura Hills Civic Center roof is in need of immediate repair due to mid-February and early March rainstorm events that resulted in extensive leaking inside the Civic Center and damaged interior walls, interior molding, ceiling grid framing and ceiling insulation and carpeting, resulting in damage that creating general health and safety conditions in the workplace.

**Section 2.** Due to the urgency of the matter and the need to return the workplace back to regular working conditions, it is necessary for the City to enter into an agreement with S & T Contractor Services Inc. for the performance of remediation and repairs, including installation of ceiling grid framing and new ceiling insulation, new dry wall installation, decorative molding repairs, carpet cleaning, and replacement of roofing underlayment, edge metal and flashing vents, and removal and replacement of roofing tiles to repair the Civic Center roof immediately to prevent further damage from water, wind, other related inclement weather, as well as pests, insects, animals and other vermin.

**Section 3.** Pursuant to Public Contract Code Sections 1102, 20168, and 22050, the City Council hereby finds that an emergency situation exists and declares that the public interest and necessity demand the immediate expenditure of public money for such repair work to safeguard life, health, and property without complying with the competitive bidding requirements of the Public Contract Code. The City Council additionally finds that the emergency will not permit a delay resulting from a competitive solicitation for bids, and the action is necessary to respond to the emergency.

**Section 4.** The City Council hereby acknowledges that it must approve this Resolution by four-fifths vote of the entire City Council. Furthermore, the City Council recognizes that it may delegate the authority to order the actions necessary to carry out the required improvements to any non-elected officer of the City. Furthermore, the City Council recognizes that this item must be reviewed at every regularly scheduled meeting hereafter, until the project is completed, to ensure that the need to continue the action continues to exist. If the emergency conditions allow, the action shall be

terminated so that the remainder of the project may be completed by giving notice for bids to let contracts.

**Section 5.** The City Council hereby waives competitive bidding under Public Contract Code 22050 and authorizes the City Manager to execute all necessary contracts and documents with a qualified contractor(s) or vendor(s) for the emergency roof repair at the Agoura Hills Civic Center in the City of Agoura Hills, California.

**Section 6.** The City Manager shall agendize and report on the status of the emergency circumstances at each regularly scheduled meeting of this Council until either emergency project is completed or the Council finds the emergency conditions have ceased.

**Section 7.** The City Clerk shall certify the passage and adoption of this Resolution.

**PASSED, APPROVED AND ADOPTED** this 23<sup>RD</sup> day of April, 2025, by the following vote to wit:

AYES: ( )

NOES: ( )

ABSTAIN: ( )

ABSENT: ( )

ATTEST:

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Kimberly M. Rodrigues, MMC, City Clerk

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Penny Sylvester, Mayor

**APPROVED AS TO FORM:**

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Candice K. Lee, City Attorney



CALIFORNIA  
J · P · I · A

*Providing Innovative Risk Management Solutions  
for Our Public Agency Partners*

# MEMORANDUM OF COVERAGE PROPERTY PROGRAM

EFFECTIVE JULY 1, 2024–JULY 1, 2025

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Issued to the «Agency»

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INTEGRITY  
EXCELLENCE  
INNOVATION  
TEAMWORK

managed by a Covered Member, all jointly, severally or in any combination of their interests, for account of whom it may concern.

Lessors and other party(ies) of interest in all property of every description covered hereunder are included herein as additional insureds for their respective rights and interests, it being understood that the inclusion hereunder of more than one covered party shall not serve to increase the Authority's limit of liability.

Mortgagees to whom certificates of insurance or evidence of coverage have been issued are covered hereunder in accordance with the terms and conditions of Form 438 BFU NS, CP12 18 1091, or its equivalent.

Loss, if any, shall be adjusted with the Covered Member and payable to the covered parties as their respective interests may appear, subject however, to the provisions of any mortgagees or loss payee clauses which may otherwise be herein provided or endorsed hereon.

It is agreed to include automatically under this MOC - P the interest of Additional Covered Party(ies), and/or mortgagees and/or loss payees where applicable without advice.

## 2. Optional Coverage Participation

It is understood and agreed that certain Covered Members purchase coverage that is optional under this MOC - P. The selection of such optional coverage by a Covered Member is as held on file with the Authority and or the insurance broker.

## 3. Deductibles

### a. "All Risk"

\$10,000 per occurrence, all perils and property including fire and ambulance vehicles and vehicles on the premises and boats, **except** as indicated by peril or type of property below:

- i. \$2,500 per occurrence, radio and telephone equipment in vehicles
- ii. \$2,500 per occurrence, auto physical damage – comprehensive
- iii. \$2,500 per occurrence, auto physical damage – collision
- iv. \$2,500 per occurrence, sea doos
- v. \$250,000 per occurrence, unscheduled tunnels, bridges, dams, catwalks (except those not for public use), roadways, highways, streets, sidewalks, culverts, street lights and traffic signals
- vi. \$100,000 per occurrence, unscheduled property, unless Vacant and Unoccupied in which case there is no coverage
- vii. \$500,000 per occurrence for Vacant and Unoccupied scheduled buildings

## **REPORT TO CITY COUNCIL**

**DATE: APRIL 23, 2025**

**TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

**FROM: NATHAN HAMBURGER, CITY MANAGER**

**BY: CHARMAINE YAMBAO, DIRECTOR OF PUBLIC WORKS/CITY ENGINEER**

**SUBJECT: DISCUSSION OF CITY GATEWAY ENTRY MONUMENT DETAILS FOR THE KANAN ROAD/AGOURA ROAD ULTIMATE INTERSECTION IMPROVEMENTS PROJECT**

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This report seeks City Council feedback on conceptual design options for the City Gateway Entry Monument for the Kanan Road/Agoura Road Ultimate Intersection Improvements Project (Project).

On May 22, 2024, the City Council adopted the Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program, completing the CEQA compliance document for the Agoura Village Specific Plan (AVSP) update, which included Kanan Road/Agoura Road Signalized Intersection Improvement Project (Project) as a central element of its revisions. The Project was planned as a “gateway” between the City and the Santa Monica Mountains.

Included in the Project is the City Gateway Entry Monument, located on Kanan Road just north of Cornell Road. With the completion of the environmental analysis, the final steps for the Project will be approval of the Gateway Entry Monument conceptual design, which will be included as part of the final plans, specifications and estimates for construction. As development of the AVSP progresses, construction of the Project becomes a higher priority, driving the completion of the final design of the Project as necessary.

At the October 27, 2021, City Council meeting, three design concepts for the City Gateway Entry Monument were presented to City Council. The monument’s footprint and location were approved in order to complete the environmental document. Two of the three concepts were preferred by the City Council for revisiting design, placement, and message.

On February 4, 2025, the two preferred monument concepts from the October 2021 City Council meeting were brought to the Public Works Subcommittee (Subcommittee) for their feedback. The Subcommittee’s feedback included preference for one of the two concepts, inclusion of indigenous rocks (lava rock) found in the Ladyface Mountain area as part of the monument, incorporation of the City’s logo or oak leaf, suggested wording for the monument welcoming residents and visitors into the City, and the wording carved

into the stone monument. The Subcommittee also proposed that only one gateway entry monument facing northbound vehicles on Kanan Road be considered.

Table A below provides a summary detail of each monument option (renderings attached) presented for City Council consideration. In Options 2 and 3 for the Northbound Gateway Entry Monument rendering, please make note that only one monument is shown for consideration as proposed by the Public Works Subcommittee. Additionally, it should be noted that a mature oak tree is shown in all the renderings for the Southbound Gateway Entry Monument. The plan proposes to plant a mature oak tree, should the opportunity to transplant one from a nearby development become available, or the largest boxed oak tree available from a nursery.

Table A: City Gateway Entry Monument Design Features

Gateway Entry Monument Option	Proposed Features and Details
Northbound Entering the City of Agoura Hills	
Option 1	<ul style="list-style-type: none"> <li>• "Welcome to the City of Agoura Hills" and "Gateway to the Santa Monica Mountains" on face of monument as vehicle approaches</li> <li>• Large Oak Leaf Relief recessed behind the wording</li> <li>• Lava rock</li> <li>• Native and Climate Appropriate Landscaping</li> <li>• Ground lighting</li> <li>• Southbound companion monument</li> </ul>
Option 2	<ul style="list-style-type: none"> <li>• "City of Agoura Hills" and "Gateway to the Santa Monica Mountains" on face of monument as vehicle approaches</li> <li>• Small Oak Leaf on the bottom right side of wording</li> <li>• Lava rock</li> <li>• Native and Climate Appropriate Landscaping</li> <li>• Ground lighting</li> <li>• No southbound companion monument</li> </ul>
Option 3	<ul style="list-style-type: none"> <li>• "Welcome to the City of Agoura Hills" and "Gateway to the Santa Monica Mountains" on face of monument as vehicle approaches</li> <li>• Large Oak Leaf Relief recessed behind the wording</li> </ul>

	<ul style="list-style-type: none"> <li>• Lava rock</li> <li>• No Landscaping</li> <li>• Ground lighting</li> <li>• No southbound companion monument</li> </ul>
Southbound Leaving the City of Agoura Hills	
Option 1	<ul style="list-style-type: none"> <li>• "Entering the Santa Monica Mountains" on face of monument as vehicle approaches</li> <li>• Large Oak Leaf Relief recessed behind the wording</li> <li>• Native and Climate Appropriate Landscaping</li> <li>• Oak Tree</li> <li>• Ground Lighting</li> </ul>
Option 2	<ul style="list-style-type: none"> <li>• "Entering the Santa Monica Mountains" on face of monument as vehicle approaches</li> <li>• City Logo centered and under the wording</li> <li>• Native and Climate Appropriate Landscaping</li> <li>• Oak Tree</li> <li>• Ground Lighting</li> </ul>
Option 3	<ul style="list-style-type: none"> <li>• "Entering the Santa Monica Mountains" on face of monument as vehicle approaches</li> <li>• Small Oak Leaf on bottom right of the wording</li> <li>• No Landscaping</li> <li>• Oak Tree</li> <li>• Ground Lighting</li> </ul>

Staff will present the Project, monument concept with detailed options, and next steps to project construction. In addition, staff will seek final direction from the City Council on the monument design, whether a southbound (exit) monument is desired, and the message, in order to proceed with the final design and construction of the City Gateway Entry Monument.

## **FISCAL IMPACT**

There is no additional impact to the Fiscal Year 2024-25 City Council Budget, as sufficient funding was appropriated in the Public Works Department's Street Improvements Account Number 018-46460-6309.00 to fund the design of the Project through Measure R.

## **RECOMMENDATION**

Staff respectfully recommends the City Council provide feedback and final direction on the City Gateway Entry Monument conceptual design and direct staff to proceed with the final design of the Kanan Road/Agoura Road Ultimate Intersection Improvements Project.

Attachment: City Gateway Entry Monument Conceptual Design Options

## NORTHBOUND ENTERING AGOURA HILLS OPTION 1



## NORTHBOUND ENTERING AGOURA HILLS OPTION 2



## NORTHBOUND ENTERING AGOURA HILLS OPTION 3



## SOUTHBOUND LEAVING AGOURA HILLS OPTION 1



## SOUTHBOUND LEAVING AGOURA HILLS OPTION 2



## SOUTHBOUND LEAVING AGOURA HILLS OPTION 3



IMAGERY

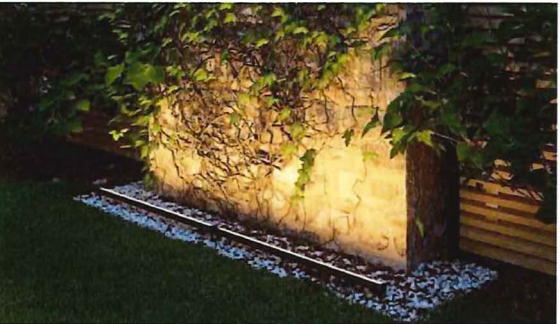
LIGHTING



UPLIGHTING

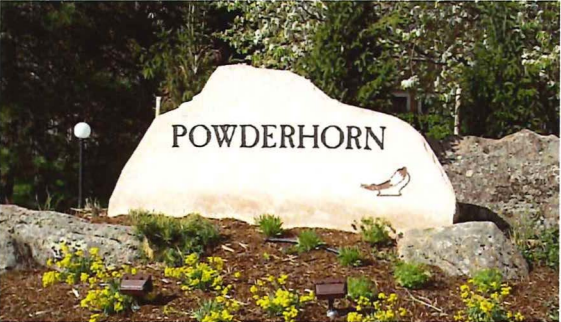


UPLIGHTING



LINEAR LED STRIP LIGHTING

MONUMENTATION



ETCHED TEXT



SANDSTONE BOULDERS



VOLCANIC ROCK

PLANTING SCHEME



BOULDERS AND GROUNDCOVER



CALIFORNIA NATIVE TREES



CALIFORNIA NATIVE PLANTS