

**AGENDA  
REGULAR MEETING  
AGOURA HILLS CITY COUNCIL**  
Civic Center – Council Chambers  
30001 Ladyface Court, Agoura Hills, California 91301  
**Wednesday, June 25, 2025**  
**6:00 p.m.**

*Please silence all cell phones and other electronic devices during the meeting.*

**ATTEND OR WATCH THE MEETING**

*For in-person attendance, Council Chamber doors will open to the public at 5:30 p.m. To watch the live stream or archive of this meeting on YouTube, enter “Agoura Hills City Council” and click on the date of the meeting. To watch the live stream or archive of this meeting on the City’s website, go to [agourahillscity.org](http://agourahillscity.org) and click on the “Watch Meetings Online” button.*

**PUBLIC PARTICIPATION (PUBLIC COMMENT)**

**Option A: To provide public comments in-person in the Council Chambers**

*Members of the public have an opportunity to attend the meeting in-person in the Council Chambers and speak or submit a written comment on any item listed on the Agenda. If you wish to speak, complete a Speaker’s Card for each item and submit to the City Clerk prior to the public comment portion of the item. Public testimony is limited to three (3) minutes per speaker; a speaker’s time may not be transferred to another speaker. Written public comments submitted at the meeting are not read aloud by the City Clerk.*

**Option B: To submit written public comments prior to the meeting**

*Members of the public have an opportunity to submit written correspondence on any item listed on the Agenda. To ensure the City Council has the opportunity to review and/or consider information prior to the meeting, please identify the Agenda item number or topic in the email subject line and **submit written public comments to: [comments@agourahillscity.gov](mailto:comments@agourahillscity.gov) on or before 4:00 p.m. on the meeting date.** Public comments are not read into the record by the City Clerk. Please note: any public comments received after the deadline may not be considered as part of the City Council’s deliberations nor entered into the official record. However, members of the public may participate by attending the meeting to submit or make their comments in-person.*

**CALL TO ORDER**

**LAND ACKNOWLEDGMENT**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor Penny Sylvester  
Mayor Pro Tem Jeremy Wolf  
Councilmember Kate Anderson  
Councilmember Chris Anstead  
Councilmember Deborah Klein Lopez

## **REPORT OF CLOSED SESSION**

### **APPROVAL OF AGENDA**

### **PRESENTATIONS**

Business of the Month – Johnny Gyro Karate

### **INTERGOVERNMENTAL, SPECIAL PURPOSE COMMITTEE, & DEPARTMENTAL REPORTS**

Reyes Adobe Days Update – Community Services Department

Las Virgenes/Malibu Council of Governments Update

Santa Monica Mountains Conservancy Advisory Committee Update

*(City Council and Staff)*

### **PUBLIC COMMENTS**

*(This section is reserved for persons wishing to address items not listed on the Agenda that are under the subject matter jurisdiction of the City Council. **Please refer to “Public Participation” above for full details on how to speak or submit written public comments under this category.**)*

### **CONSENT CALENDAR**

*(Items on the Consent Calendar may be approved by a single motion and vote. Unless pulled by the City Council, there will be no separate discussion of these items. This section is reserved for persons wishing to address items on the Consent Calendar. **Please refer to “Public Participation” above for full details on how to speak or submit written public comments under this category.**)*

1. Approve Minutes of the Special City Council Budget Workshop of June 11, 2025

STAFF REFERENCE: CITY CLERK RODRIGUES

2. Approve Minutes of the City Council Regular Meeting of June 11, 2025

STAFF REFERENCE: CITY CLERK RODRIGUES

3. Approve Demand Warrant Register No. 935

STAFF REFERENCE: DIRECTOR OF FINANCE IBAÑEZ

4. Approve Treasurer’s Report for March 2025

STAFF REFERENCE: DIRECTOR OF FINANCE IBAÑEZ

5. Approve First Amendment to Agreement for Contractor Services, with Brightview Landscape Services, Inc., Related to Citywide Landscape Maintenance Services

STAFF REFERENCE: DIRECTOR OF PUBLIC WORKS/CITY ENGINEER YAMBAO

**CONSENT CALENDAR, continued –**

6. Approve First Amendment to Agreement for Contractor Services, with Burns-Pacific Construction, Inc., Related to Public Works Maintenance Services

STAFF REFERENCES: DIRECTOR OF PUBLIC WORKS/CITY ENGINEER YAMBAO  
DEPUTY DIRECTOR OF PUBLIC WORKS FISHER

7. Approve First Amendment to Agreement for Contractor Services, with Lanspeed, for Technology Services

STAFF REFERENCES: ASSISTANT CITY MANAGER ADEVA  
MANAGEMENT ANALYST VICTORIA

8. Approve Second Amendment to Agreement for Contractor Services, with Danish Environment, Inc., for Janitorial Services at the Agoura Hills Recreation and Event Center

STAFF REFERENCE: RECREATION MANAGER NEWKIRK

9. Approve Second Amendment to Agreement for Contractor Services, with Street Sweeping Corporation of America, Related to Street Sweeping Services

STAFF REFERENCE: DIRECTOR OF PUBLIC WORKS/CITY ENGINEER YAMBAO

10. Approve Second Amendment to Agreement for Contractor Services, with West Coast Arborists, Inc., Related to Tree Maintenance Services

STAFF REFERENCE: DIRECTOR OF PUBLIC WORKS/CITY ENGINEER YAMBAO

11. Approve Sixth Amendment to Agreement for Design Professional Consultant Services, with Kimley-Horn and Associates, Inc., for Term Extension for the Kanan Road/Agoura Road Ultimate Intersection Improvements Project

STAFF REFERENCE: DIRECTOR OF PUBLIC WORKS/CITY ENGINEER YAMBAO

12. Approve Agreement for Contractor Services, with HdL Coren and Cone, Relating to Property Tax Consulting, Bond Reporting Services, and Audit Services

STAFF REFERENCE: DIRECTOR OF FINANCE IBAÑEZ

13. Approve Agreement for Contractor Services, with Hinderliter de Llamas and Associates, Relating to HdL Prime Business Licensing and Transient Occupancy Tax Software

STAFF REFERENCE: DIRECTOR OF FINANCE IBAÑEZ

**CONSENT CALENDAR, continued –**

14. Approve Agreement for Contractor Services, with Pegasus Studios, for Audio/Visual Broadcasting Services

STAFF REFERENCES: ASSISTANT CITY MANAGER ADEVA  
MANAGEMENT ANALYST VICTORIA

15. Approve Agreement for Contractor Services, with Townsend Public Affairs, for State and Federal Advocacy and Grant Writing Services

STAFF REFERENCES: ASSISTANT CITY MANAGER ADEVA  
MANAGEMENT ANALYST VICTORIA

16. Approve Design Professional Consultant Services Agreement, with Willdan Engineering, for Professional Water Quality Services

STAFF REFERENCES: DIRECTOR OF PUBLIC WORKS/CITY ENGINEER YAMBAO  
DEPUTY DIRECTOR OF PUBLIC WORKS FISHER

17. Adopt **Resolution No. 25-2104**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ADOPTING THE ANNUAL INVESTMENT POLICY FOR FISCAL YEAR 2025-26 AND DELEGATING AUTHORITY TO THE CITY TREASURER TO INVEST AND REINVEST CITY FUNDS

STAFF REFERENCE: DIRECTOR OF FINANCE IBAÑEZ

18. Adopt **Resolution No. 25-2105**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING THE EMPLOYEE HANDBOOK

STAFF REFERENCES: ASSISTANT CITY MANAGER ADEVA  
HUMAN RESOURCES MANAGER BIRD

19. Adopt **Resolution No. 25-2106**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, APPROVING THE FISCAL YEAR 2025-26 SB 1: ROAD REPAIR AND ACCOUNTABILITY ACT PROJECT LIST

STAFF REFERENCES: DIRECTOR OF PUBLIC WORKS/CITY ENGINEER YAMBAO  
DEPUTY DIRECTOR OF PUBLIC WORKS FISHER

20. Adopt **Resolution No. 25-2107**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, SUPPORTING THE DEVELOPMENT OF A SAFETY ACTION PLAN TO SUPPORT SUSTAINABLE AND EQUITABLE TRANSPORTATION INITIATIVES AND AUTHORIZING PARTICIPATION IN THE SAFE STREETS AND ROADS FOR ALL GRANT PROGRAM

STAFF REFERENCES: DIRECTOR OF PUBLIC WORKS/CITY ENGINEER YAMBAO  
DEPUTY CITY MANAGER CELAYA

**CONSENT CALENDAR, continued –**

21. Adopt **Ordinance No. 25-478**; AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING SECTION 2803 (MEETINGS) OF PART 1 (PLANNING COMMISSION) OF CHAPTER 8 (COMMISSIONS, DEPARTMENTS, AND BOARDS) OF ARTICLE II (ADMINISTRATION) OF THE AGOURA HILLS MUNICIPAL CODE TO CHANGE THE PLANNING COMMISSION REGULAR MEETING TIME FROM 6:30 P.M. TO 6:00 P.M. AND MAKING A DETERMINATION OF EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

STAFF REFERENCE: COMMUNITY DEVELOPMENT DIRECTOR THOMAS

**(BUDGET) DISCUSSION / ACTION**

*(This section is reserved for persons wishing to address items listed under Discussion / Action. Please refer to "Public Participation" above for full details on how to submit written public comments or speak under this category.)*

22. Discussion to Consider Adoption of **Resolution No. 25-2108**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING THE COMPENSATION PLAN BY SETTING SALARY RANGES FOR CITY EMPLOYEES TO INCLUDE A 3.1% COLA RATE INCREASE, INCREASING THE EMPLOYER CONTRIBUTION TO HEALTHCARE PREMIUMS FOR FULL-TIME EMPLOYEES, INCREASING THE CITY'S MATCHING CONTRIBUTION TO THE DEFERRED COMPENSATION PLAN GENERAL AND EXECUTIVE EMPLOYEES, **Resolution No. 25-2109**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, RECINDING RESOLUTION 22-2012 AND AMENDING THE LIMIT ON THE CITY'S CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CalPERS) CONTRIBUTION AMOUNTS FOR CITY EMPLOYEES, **Resolution No. 25-2110**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, INCREASING THE EMPLOYER CONTRIBUTION TO HEALTHCARE PREMIUMS FOR COUNCILMEMBERS, **Resolution No. 25-2111**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, TO AMEND THE MISSION SQUARE RETIREMENT GOVERNMENTAL MONEY PURCHASE PLAN 401(a) ADOPTION AGREEMENT, and Approve the Fifth Amendment to the City Manager's Employment Agreement and the City Manager's Performance Bonus

STAFF REFERENCE: HUMAN RESOURCES MANAGER BIRD

### **(BUDGET) PUBLIC HEARING**

*(This section is reserved for persons wishing to address items listed under Public Hearing. Please refer to "Public Participation" above for full details on how to submit written public comments or speak under this category.)*

23. Conduct a Public Hearing to Consider the Adoption of **Resolution No. 25-2112**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ESTABLISHING FISCAL YEAR 2025-26 APPROPRIATIONS LIMITATIONS and **Resolution No. 25-2113**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2025-26, INCLUDING FISCAL YEAR 2026-27 APPROPRIATIONS, APPROVING THE ANNUAL BUDGET FOR FISCAL YEAR 2025-26, AND AUTHORIZING AMENDMENTS TO THE FISCAL YEAR 2024-25 ANNUAL BUDGET AND ADOPTING CITYWIDE GOALS FOR FISCAL YEARS 2025-26 AND 2026-27

STAFF REFERENCES:      DIRECTOR OF FINANCE IBAÑEZ  
FINANCE MANAGER CHO  
ACCOUNTANT PALMER

### **ORDINANCE / ACTION**

*(This section is reserved for persons wishing to address items listed under Ordinance / Action. Please refer to "Public Participation" above for full details on how to submit written public comments or speak under this category.)*

24. Waive Full Reading and Introduce **Ordinance No. 25-479**; AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, DESIGNATING FIRE HAZARD SEVERITY ZONES AND APPROVING A CEQA EXEMPTION DETERMINATION

STAFF REFERENCE:      BUILDING OFFICIAL QUACH

### **CITY COUNCIL, STAFF COMMENTS**

### **ADJOURNMENT**

The next Regular City Council Meeting will be held at 6:00 p.m., on Wednesday, July 9, 2025, in the Council Chambers of the Civic Center. The Civic Center is located at 30001 Ladyface Court, Agoura Hills, California.

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City Council meeting or other services offered by the City of Agoura Hills, please contact the City Clerk's Office at (818) 597-7300. Notification at least 48 hours prior to the meeting or time when services are needed will assist City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting.*

*Copies of staff reports or other written documentation, relating to each item of business described in this Agenda, are posted to the City's website at [agourahillscity.org](http://agourahillscity.org) and are on file in the office of City Clerk Kimberly M. Rodrigues, Agoura Hills City Hall, 30001 Ladyface Court, Agoura Hills, California, 91301.*

*The telecast of the Wednesday, June 25, 2025, Regular City Council Meeting will be shown on Channel 10 for Time Warner Cable subscribers, Channel 3 for Charter subscribers, and Channel 99 for AT&T U-Verse subscribers, at a later date, and run daily until the next regularly scheduled City Council meeting. The broadcast schedule is as follows: M-10a m; T-3pm; W-10am; Th-7pm; F-10am; S-3pm; and Su-7pm.*